

# LAKE TAHOE ADULT EDUCATION CONSORTIUM

05/04/2016

12:30pm – 1:45pm

Assessment & Transition Working Group (A&T)

Notes

LTCC Aspen Room  
and Conference Call:  
888-450-4821  
Passcode: 405798

**Co-Chairs:** Frank Gerdeman, Adult Ed Director  
Bob Grant, LTUSD

**Facilitator:** Michael Ward, HighBar Global

**Recorder:** Frank Gerdeman, Adult Ed Director

**Partners:** Bob Albrecht, Maxine Alper, Susan Baker, Rich Barna, Tina Barna, Aaron Barnett, Kristin Brinks, Jeremy Brown, Denise Castle, Angelo Clelan, Christopher Croft, Lt. Eslick, Lisa Foley, Laura Fruitman, Sue Gochis, Holly Greenough, Pat Harnett, Kathy Haven, Chad Houck, April Kerwin, Ivone Larson, Bill Martinez, Cindy Martinez, Wendi McCray, Barbara Mick, Katharine Miller, Sabrina Owen, Randy Peshon, John Pillsbury, David Publicover, Shane Reynolds, Brian Richart, Laura Salinas, Kim Stephenson, Gary Sutherland, Amber Tanaka, Tessa Thomas, Tere Tibbetts, Patrick Traynor, Pete Van Arnum, Michael Ward, Cheri Warrell, Brian Williams, Jenny Wilson, Jude Wood  
Present

## AGENDA ITEMS

Topic	Timing	Approach or Action Needed	Agreements/ Notes
1. Welcome, Introductions	5 min	Preview Agenda, Brief Updates	Frank welcomed the group and announced that Jeremy Brown would join Bob Grant as co-chair beginning with the June meeting
2. Director's Report	10 min	Information Updates	Frank provided the following updates: Positions – hiring process completes this week, Program Assistant to start May 16 <sup>th</sup> and all three staff should be on board by the end of May. High School Equivalency (HSE) – LTCC is moving forward with becoming a test center and Frank will be receiving administration training on Friday, May 13 <sup>th</sup> . Should begin testing (in English and Spanish) in June. There is the possibility of testing EDCOE participants at

			<p>the jail and even providing testing in Alpine County. More on this as testing begins this summer.</p> <p>Additional Funding – the State will be announcing allocations for data and accountability work within the next week. Should know amount by the time of the larger partner meeting on May 12<sup>th</sup>.</p>
3. LTUSD Update on parent programming	10 min	Information update on LTUSD deliverable for parent education aimed at increasing student performance	<p>Bob and Susan updated the group on their work with the HOME program. 3 staff have been lined up to help with curriculum development and should have this completed by mid-June. Digital badging pieces could be in place by the end of June. Susan has met with the caficitos groups at each school and is finding great interest (50-60 interested in the pathway for themselves and to help their children). Skills/proficiencies learned and mastered in this program will be able to meet requirements for other programs, including work toward a high school diploma.</p>
4. Services and Access Mapping	45 min	Report out by organization/agency of services currently available to participants. Group will then begin constructing a menu AND visual representation (ie, map) of services in the region.	<p>Frank led the group through an exercise to identify programs/services, eligibility, access, and assessment to begin creating a more detailed menu of services for participants and to help partners</p>

			<p>(and the new Transition Coordinator) assist with navigation. This will be turned into a google doc by Frank and shared with the work group to continue filling in. In addition, a shortened version of the exercise (using the google doc) will be conducted at the large partner meeting on May 12<sup>th</sup> and document shared with partners following that meeting.</p>
<p>5. Next Steps A&amp;T Meetings – 1<sup>st</sup> Wednesday</p>	<p>5 min</p>	<p>Action Items Review Revisit meeting schedule for next year  June 1, 12:30am-1:45pm</p>	<p>All: Continue to review/add to google doc Frank Create google document - <a href="#">Advance Services Menu</a></p>